

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting February 14, 2017

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 16, 2016
- Published in the Howell Times on December 24, 2016
- Filed written notice with the Township Clerk on December 14, 2016
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was noted that there were two (2) members of the public in attendance.

Administering the Oath of Office: None

The Clerk reported that the regular workshop Meeting Minutes of January 9, 2017 were posted on the Fire Company Bulletin Board outside the meeting room at the fire house. The Clerk then read the minutes from the regular business meeting on January 10, 2017.

A motion to approve both minutes was made by Commissioner Stalling and seconded by Commissioner Bommer. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment:

Bills	Amount
American water	\$ 2,615.80
optimum	\$ 117.75
defender	\$ 2,835.57
continental	\$ 30.00

access health systems	\$ 330.00
witmer public safety	\$ 8,372.00
Nat alexander	\$ 13,934.90
mid state	\$ 2,175.00
American uniform	\$ 2,489.55
Verizon	\$ 162.15
Asbury park press	\$ 314.25
Taylor oil	\$ 1,287.49
personal concepts	\$ 14.95
cit	\$ 172.00
bobs uniform	\$ 261.90
Gregory Scarlato	\$ 82.67
Jefferson capital systems	\$ 468.00
Total Bills	\$ 35,663.98

A motion was made by Commissioner Acampora and seconded by Commissioner Stalling to pay the bills. A roll call vote was taken with the following results:

Scarlato – Yes, present on my own bills
 Bommer – Yes
 Stalling – Yes
 Bailey – Yes
 Acampora – Yes

The motion passed unanimously 5-0.

COMMUNICATIONS

Sent

Class A uniform letter provided to Daniel Gaul to be given to Bob's Uniforms

Received

Sendzik & Sendzik: Signed Maintenance Contract
 Letter to Defender Emergency Services pertaining to winning bid
 Letter to Brick Twp. accepting donation of oxygen fill station
 Public Hearing budget notice
 Notice of Meetings
 Official newspaper notice – Asbury Park Press
 Resolution #01102017-02
 Resolution #01102017-04
 Hold Harmless Agreement for Oxygen Fill Station
 Notice of LOSAP increase to \$1,674.00
 Notice of Election

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Multiple e-mails from Chairman Scarlato to KME regarding Engine 480
Resolution from Brick Twp. regarding the oxygen fill station
DMV registration for Ladder 490 and Utility 486
VFIS-Accidental Burn & Disfigurement Rider
Access Health report – Kory Lawlor
NJ State Fireman's Association – Quarterly minutes from 12/3/16 meeting
Approved 2017 Budget from the DCA

COMMITTEES

Executive Board

Meeting was held on 1/26/17 and attended by Chairman Scarlato and Commissioner Bommer. New agenda for the meetings was distributed by Chief Lewis. The Fire Bureau's fire safety trailer was discussed. Should it be replaced or refurbished? The Board discussed possible purchasing a new one by the Board and renting it back to the township. After a discussion, it was decided not to move forward with either option. The T-1 lines have all been upgraded. The next meeting will be on 3/23/17.

Chief's Report

All reports were submitted by the chief. The Chief reported that there are issues with the turnout gear that the cadets are wearing at the fire academy. The cadets are being told by the instructor that the gear is not appropriate and out of compliance. The Chief is suggesting to possibly purchase new gear for the cadets prior to their entry into their fire fighter I class.

It was noted that Cadet Lou Gallo was at the fire academy on Sunday (2/12/17) and was transported to JSUMC due to trouble breathing. Chairman Scarlato and Captain Romano accompanied cadet Gallo to the hospital. The proper insurance paperwork has been completed by Clerk Acampora pertaining to workers compensation. Cadet Gallo will need to provide a letter from a doctor clearing him to continue his training. The Chief also stated that he is hearing reports from cadets currently in the fire academy that there is excessive physical fitness being enforced as punishment for teams not completing their training properly.

Chief Eadicicco reported that at the last township chief's meeting the Red Alert system was discussed. Station 19-3 is taking the lead on handling all issues related to Red Alert. They will be working on obtaining one (1) township wide maintenance agreement.

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The SCBA bottles that were ordered have been received. All hose has been received. The portable radio bank chargers have been ordered, along with the portable radios. It was noted that the expired SCBA bottles may be able to be sold on E-Gov.com.

Chief Eadicicco also stated that he does not have any more helmet shields. Chairman Scarlato stated that there are six (6) shields in the commissioner's office that he will give to him.

Chief Engineer

The brakes on Brush 494 have been serviced and all issues have been addressed.

Chief Engineer Gilsenan requested that he receive copies of all maintenance bills so he can keep a log of work has been completed on what vehicles.

The oxygen fill station donated to the fire company from Brick Township will be delivered in the near future, whenever we can coordinate the delivery with Brick Township.

Ongoing issues with Engine 480 – the brakes have been repaired and a new Hannay Reel has been installed in the front bumper in order for the Holmatro tool system to work properly. Due to limited space, the electric reel was lost, but the junction box and extension cord will still remain in the front bumper.

Purchaser

It was noted that we still have a computer systems bill outstanding from October 2016. Chief Eadicicco is requesting that we pay this bill for the equipment that was received, but it has not been installed yet.

Chief Eadicicco stated that he would like to purchase two (2) new chief's helmets – one for himself and one for 2nd Assistant Chief Gotto.

The Chief also noted that he needs additional forms for home owners to sign for carbon monoxide calls and refusal of medical assistance (RMA) calls.

Need to fit two (2) cadets that are currently in the fire academy for new gear.

The Chief stated that his Class A uniform jacket and pants are severely worn and need replacement.

The printer in the Chief's office is broken and will cost \$114 to repair – new printer heads. It was discussed that would mostly likely to be cheaper to purchase a new printer instead of fixing the old one.

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A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to purchase the following equipment:

- 2 sets of new turnout gear
- 2 white chief's helmets and helmet front
- Class A uniform jacket and pants for Chief Eadicicco
- New printer for the Chief's office not to exceed \$200

The motion passed unanimously by the Board.

OLD BUSINESS: None

NEW BUSINESS:

Chairman Scarlato reported the 2016 LOSAP recipient list has been posted on the glass board outside of the meeting room for membership review. The list will be posted until 3/15/17, if any members would like file an appeal. A copy of the list was provided to the President of the fire company and Chief Eadicicco.

The Board reported that the fire company annual physicals for 2017 will be held by Access Health Systems at the Ramtown Fire Company on Saturday, May 13, 2017 from 9am – 12pm. Letters will be provided to all fire fighters that are required to have a physical in 2017.

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to accept the new Uniform Standards Policy that was presented by the fire company. The motion passed unanimously by the Board.

Chairman Scarlato noted that the fire board elections will be taking place on Saturday, February 18, 2017 from 2pm – 9pm. He stated that Commissioner Bailey is running unopposed for a 3 year and he requested all come out to approve the 2017 budget.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: None

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TREASURER'S REPORT: Treasurer Stalling reported the following balances for the for the Board's accounts:

CHECKING ACCOUNT

OPENING BALANCE	\$ 21,020.85
INTEREST	\$ 2.13
TRANSFER	<u>\$ 35,000.00</u>
SUB-TOTAL	\$ 56,022.98
NJ – PERS TEPS Payment	\$
SERVICE CHARGE	\$
BILLS PAID	<u>\$ 35,663.98</u>
CLOSING BALANCE	\$ 20,359.00

SAVINGS ACCOUNT

OPENING BALANCE	\$1,856,003.58
INTEREST	<u>\$ 258.48</u>
SUB-TOTAL	\$1,856,262.06
TRANSFER TO CHECKING	<u>\$ 35,000.00</u>
CLOSING BALANCE	\$1,821,262.06

PAYROLL ACCOUNT

OPENING BALANCE	\$9,741.89
INTEREST	<u>\$ 1.70</u>
SUB-TOTAL	\$9,743.59
PAYROLL	\$
FEES	\$ 136.00
FEES	\$ 115.00
CREDIT	<u>\$ 28.21</u>
CLOSING BALANCE	\$ 9,520.77

The Treasurer's report was accepted on a motion by Commissioner Bommer and seconded by Commissioner Bailey, and passed unanimously by the Board.

PUBLIC COMMENT: There were seven (7) members of the public in attendance at the end of the meeting. Comments on agenda items were taken from the public while the items were being discussed by the Board.

EXECUTIVE SESSION: There was no Executive Session.

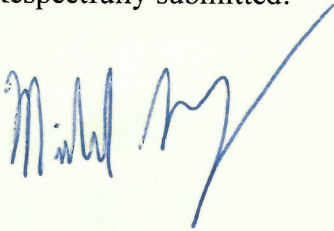
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ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Bommer and seconded by Commissioner Stalling to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:10 hours.

Respectfully submitted:



Michael L. Acampora
Clerk of the Board